

Employment Application

Please print plainly in ink. You must complete the entire application, whether or not you have presented a resume. Be sure to sign this application.

Position Desired: _____ **Date:** _____

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER
APPLICANT'S STATEMENT**

I understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I further understand that I am employed on an "at will" basis which means that I have the right to terminate my employment at any time with or without notice, and the Company has the same right. No one other than the Dealer Principal has authority to modify this relationship or make any agreement to the contrary. Any such modification or agreement must be in writing, signed by the Dealer Principal.

I AGREE THAT ANY DISPUTE BETWEEN ME AND THE COMPANY RELATED TO MY APPLICATION FOR EMPLOYMENT OR MY EMPLOYMENT, IF I AM HIRED, WILL BE RESOLVED THROUGH MUTUALLY BINDING ARBITRATION IN ACCORDANCE WITH THE COMPANY'S ARBITRATION POLICY AND PROCEDURE. I UNDERSTAND THAT I HAVE THE RIGHT TO REVIEW THE POLICY AND PROCEDURE PRIOR TO SIGNING THIS DOCUMENT.

I understand that the Company reserves the right to require me to submit to a drug test at any time and also reserves the right to require me to submit to an alcohol test and/or medical examination to the extent permitted by law. I understand that the Company may contact my previous employers and I authorize those employers to disclose to the Company all records and other information pertinent to my employment with them, whether favorable or unfavorable. I also authorize the Company to provide truthful information concerning my employment with it to my future prospective employers and I agree to hold it harmless for providing such information.

By signing below, I certify that all of the information that I provide on this application and in any interview will be true, complete and accurate. I understand if I am employed and any such information is later found to be false, incomplete or misleading in any respect, I will be dismissed.

*****AUTHORIZATION TO OBTAIN CONSUMER REPORTS*****

IT HAS BEEN DISCLOSED TO ME THAT THE COMPANY MAY OBTAIN ONE OR MORE CONSUMER REPORTS ON ME FOR USE IN CONNECTION WITH MY APPLICATION OR FOR OTHER EMPLOYMENT-RELATED PURPOSES. THESE REPORTS MAY INCLUDE CREDIT BUREAU REPORTS, CRIMINAL RECORDS AND DRIVING RECORDS. I AUTHORIZE THE COMPANY OR PERSONS ACTING ON ITS BEHALF TO OBTAIN THESE REPORTS.

_____ Date

_____ Signature of Applicant

Applicant Information

Name (first, middle, last)	Telephone Number
Address (street, city, state, zip code)	Alternate Telephone (optional)
Email Address	
Are there other names under which you have worked or attended school? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list for reference checking purposes:	
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, employment will be subject to verification that you meet state/ federal minimum age requirements for the type of work for which you are applying and that you have obtained a valid work permit.	
Are you a United States citizen or do you have an entry permit which allows you to lawfully work in the U.S. which is not limited to a particular employer? <input type="checkbox"/> Yes <input type="checkbox"/> No (If hired you will be required to provide proof of work authorization.)	

Applicant Information Continued

Are you currently subject to a pending criminal charge for any misdemeanor or felony? Yes No
 Have you ever been convicted of a crime or pleaded nolo contendere (no contest) to, or been fined in connection with any felony, misdemeanor, municipal ordinance violation, or any other type of offense (other than a parking ticket), regardless of the nature of the penalty or fine for that offense? Yes No
 If yes to either question, provide details:

(If you are in doubt about the nature of any offense, please list; these questions are designed to require disclosure of all pending criminal charges, past convictions, violations, fines or offenses, and the failure to list a pending criminal charge or past conviction, violation or fine will be considered falsification and will be grounds for refusal to hire or termination of employment. However, applicants will not be denied a position because of a pending charge or past conviction, offense, violation or fine, which is not substantially related to the circumstances of employment sought.)

Have you ever worked for The Umansky Group before? Yes No
 If yes, when: _____

Have you ever applied at any Umansky dealership before? Yes No
 If yes, when: _____

List the names and relationship of any friends or relatives employed at any Umansky Automotive Group Dealership:

Position Applying For

Position	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	If part time, days and times you are available to work:
Salary Preference	Date Available to Start	

Who referred you to Umansky Auto Group? Advertisement School: _____ No One
 Friend/Relative: _____ Employment agency: _____ Other: _____

Related Skills and Experience

Check any area in which you have experience and list what makes of cars you know best:
 Office Service Body Shop Sales Parts Finance & Insurance Business Development
 Please describe:

Sales Applicants:
 Please state your average monthly sales: _____ Units/month during period from _____ to _____

Describe any special skills or qualifications which you feel are relevant to the job for which you are applying:

List any license or certifications with any group association or society relating to the job for which you are applying:

Education

School	Name and City and State Located	No. Years Completed	Major Subject(s)	Diploma or Degree Received
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
				Type: _____
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
				Type: _____
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No
				Type: _____
Trade or Other (specify)				<input type="checkbox"/> Yes <input type="checkbox"/> No
				Type: _____

Employment History

Start with most recent; use separate sheet if necessary

Company Name	Telephone Number (including area code)
Address	
Job Title	Immediate Supervisor's Name
Employment Dates (month and year) From: To:	Rate of Pay Start: per End: per
Job Responsibilities	
Reason For Leaving	
If currently employed, may we contact your current employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not currently working	

Company Name	Telephone Number (including area code)
Address	
Job Title	Immediate Supervisor's Name
Employment Dates (month and year) From: To:	Rate of Pay Start: per End: per
Job Responsibilities	
Reason For Leaving	

Company Name	Telephone Number (including area code)
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Employment Dates (month and year) From: To:	Rate of Pay Start: per End: per
Job Responsibilities	
Reason For Leaving	

Company Name	Telephone Number (including area code)
Address	
Job Title	Immediate Supervisor's Name
Employment Dates (month and year) From: To:	Rate of Pay Start: per End: per
Job Responsibilities	
Reason For Leaving	

Driving Information

If you are applying for a position where driving may be required, please provide the following information:

Do you have a current driver's license? Yes No

State: _____ Lic. No: _____ Exp. Date: _____

Has your driver's license ever been suspended or revoked? Yes No If yes, please explain circumstances:

Do you have personal automotive insurance? Yes No Name of Insurance Company: _____

Has your personal automobile insurance ever been cancelled? Yes No If yes, please explain circumstances:

Have you ever been cited for driving under the influence (DUI) or driving while intoxicated (DWI) Yes No If yes, please explain circumstances and outcome:

Please list all moving traffic violations in the last five (5) years (include Offense, Date and Location):

References

List three people (no relatives or personal friends) with whom you have worked and whom we may contact.

Name	Day phone
Address	Evening phone
How known?	How long known
Name	Day phone
Address	Evening phone
How known?	How long known
Name	Day phone
Address	Evening phone
How known?	How long known

I understand that this application will be considered active for a maximum of thirty (30) days from today's date. If I have not been offered a position by then and I wish to be considered for employment after that time, I must reapply.

I understand that my employment and continued employment is subject to the Company's receipt, review and approval of all background checks. I understand if the Company later discovers that I failed to fully disclose my entire criminal record on this application, I will be subject to immediate termination.

I certify that all of the information that I have provided on this application and in any interview is true, complete and accurate.

Applicant's Signature: _____ Date: _____

Please print name: _____

Thank you for your interest in the Umansky Automotive Group of Dealerships!